



NORTH CAROLINA HOME BUILDERS ASSOCIATION

P.O. BOX 99090 • RALEIGH, N.C. 27624-9090

PHONE (919) 676-9090 • TOLL FREE 1-800-662-7129 • FAX (919) 676-0402

www.nchba.com • www.21buildingexpo.com

2013 NCHBA OFFICERS

President

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First Vice President

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Vice President, Region I

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Vice President, Region II

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bpace@pacedevelop.com

Vice President, Region VII

RICK TOZIER
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rick@sonomabuilding.com

Vice President, Region VIII

MICKEY PRUITT
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pruittmtn@yahoo.com

Vice President, Region IX

STONE STORY
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stoneystory@hotmail.com

Vice President, Region X

THOMAS McCLAIN
Mills River, (828) 242-3465
Thomas@homesweethomewnc.com

Secretary/Treasurer

BARRY TUTOR
Fuquay-Varina, (919) 524-1682
btutor@bondedbuilders.com

Immediate Past President & NAHB

Executive Committee State Rep.

ERIK ANDERSON
Winston-Salem, (336) 722-3625
erik@andersonmoore.com

NAHB Executive Committee

BUDDY HUGHES
Lexington, (336) 787-3520
hucon@ptmc.net

Executive Vice President

MIKE CARPENTER

M E M O R A N D U M

TO: All Local HBA Executive Officers and Elected Secretaries

FROM: Gary Hill, 2014 NCHBA President

DATE: November 11, 2013

RE: 2014 Officers, State Directors and Committee Chairpersons

Enclosed please find the forms to use in registering your Local Officers, State Directors and Committee Chairpersons with NCHBA. **It is very important that you send this information to us NO LATER THAN Friday, December 27, 2013!** This is the first link in a chain of information we need in order to keep our communication lines open with you.

We need to know who your incoming president will be and who will serve as Executive Officer or Elected Secretary in 2014. *Your local association president, who should be a builder member, is automatically a State Director.*

In addition, your association is entitled to elect State Directors and Alternate State Directors in proportion to its builder membership. Please review Article VII, Section 2, (A) of the NCHBA By-Laws in order to determine the number of State Directors you are allowed. **According to the NCHBA bylaws, your builder membership, as of August 31 of the preceding year in which the directors will serve, determines the number of directors entitled to serve from your local HBA.** For example, if you have 50 builder members as of August 31, 2013, your HBA is entitled to 2 state directors who will serve on the 2014 NCHBA Board of Directors. If you have any questions regarding this policy, please feel free to call the NCHBA office.

A copy of the Membership Summary as of August 31, 2013 and a copy of Article VII of the NCHBA By-Laws are enclosed for your convenience. Article VII, Section 3 of the By-Laws addresses the "Tenure of Office". **As you will notice, we have extended the deadline for notification from November 1 to December 27, 2013.**

GH/dwa

Enclosures

cc: NCHBA Senior Officers
NCHBA Regional Vice-Presidents

PAST PRESIDENTS

*EUGENE A. GULLEDGE (1964)
C. PHIL ROBINSON, JR. (1966)
CARL W. JOHNSON (1967)
JOHN CROSLAND, JR. (1968)
*J.M. DAUGHTRIDGE (1969)
*HOMER BARRETT (1970)
*JAMES W. LESTER (1971)
CHARLES C. McLAURIN (1972)
*Deceased

J. VAUGHN KLUTTS (1973)
*C.L. REAVIS (1974)
JOHN T. BELL (1975)
*WILLIAM T. BOYD (1976)
LaRUE HAMBRICK (1977)
J. RAY SPARROW (1978)
SHERRILL FAW (1979)
MARK E. TIPTON (1980)

M. DURWOOD STEPHENSON (1981)
J. WATTS ROBERSON (1982)
*NELSON CALLAHAN (1983)
*PAUL D. TROLLINGER (1984)
RICK BATCHELOR (1985)
BURL LANCE (1986)
LARRY SUMMER (1987)
HERSCHEL REDDING (1988)

JAMES FORD (1989)
STEVE NASH (1990)
HARRIS B. GUPTON (1991)
RUSS DAVIS (1992)
CHUCK MILLER (1993)
CHARLES MULLEN (1994)
ROBERT INGRAHAM (1995)
DAVID PRESSLY, JR. (1996)

DONALD W. BETSWORTH (1997)
GEORGE HENSON (1998)
ROBERT YATKO (1999)
DANNY ADAMS (2000)
JONATHAN ELLIOT (2001)
DON CROOM (2002)
GREG ISENHOUR (2003)
RICK JUDSON (2004)

BUDDY HUGHES (2005)
DAVE STORMONT (2006)
PAUL MULLICAN (2007)
RAY RHODES (2008)
FRANK WIESNER (2009)
LYLE GARDNER (2010)
BILL DALEURE (2011)
ERIK ANDERSON (2012)

ARTICLE VII

Board of Directors

Section 1. The governing body of this Association shall be a Board of Directors which shall conduct the general affairs of this Association subject to the rights and powers of the general membership; shall elect officers of the Association; shall administer the finances of the Association; and, shall have sole authority to appropriate money. A majority of the Directors holding office at any time shall be builder members.

Section 2. Composition of the Board of Directors shall be determined in the following manner:

➔ (A) Each affiliated local association shall be entitled to one State Director who shall be the local association president, who shall be a builder member, and also entitled to elect additional State Directors and alternate State Directors in proportion to its builder membership as follows (based on builder membership on August 31 of each year):

<u>Builder Membership</u>	<u>Elected Directors</u>	<u>Alternate Directors</u>	<u>Total Voting Directors</u>
1. up to 25	One (1)	One (1)	Two (2) – <i>includes one director and local president</i>
2. 26 to 75	Two (2)	Two (2)	Three (3) – <i>includes two directors and local president</i>
3. 76 or more	Three (3)	Three (3)	Four (4) – <i>includes three directors and local president</i>

To insure that builder members shall constitute a majority of the Board of Directors, each local association entitled to elect two (2) or more directors (exclusive of the local association President who shall be a builder member) shall elect at least one (1) builder member to serve as a State Director.

(B) There shall be at least one Director-at-large for each group of twenty-five (25) or fractional part thereof, who are builder members of this Association, but not members of any affiliated local association. These Directors-at-large shall be elected by the Board of Directors of the State Association.

(C) The Board of Directors shall nominate member(s) as authorized by the National Association to serve as National Director(s) and Alternate National Director(s); one builder member to serve as the State Representative from the Association; and one builder member to serve as NAHB Executive Board A Special Voting Member@ whenever North Carolina is entitled to that position. The Associate Member Director is limited to two consecutive one year terms.

(D) The President; President-Elect; First Vice-President; Regional Vice-Presidents; Secretary/Treasurer; Immediate Past President; Chairperson, Associate Members' Committee; the President of the N.C. Professional Women in Building; and the three (3) presidential appointees to the Executive Committee shall be members of the Board of Directors with the right to vote.

(E) The Past Presidents of NCHBA shall be lifetime ex-officio members of the Board of Directors with the right to vote provided that any Past President who serves as a member of the Board of Directors of Builders Mutual Insurance Company shall, upon his or her election to that Board, be removed and disqualified from serving as a member of the NCHBA Board of Directors, except that the Immediate Past President shall not be disqualified until the expiration of his or her term of office as the Immediate Past President. Upon ceasing to serve as a member of the Board of Directors of Builders Mutual Insurance Company, the lifetime ex-officio membership status of the Past President conferred by this subsection shall be automatically restored.

(F) The President of the EO/ES Council and the Executive Vice-President of NCHBA shall be ex-officio members of the Board of Directors, without the right to vote.

➔ Section 3. Tenure of Office - Directors shall be elected by local associations for a term of one year. Such term is to commence January 1 of each year. The NCHBA Secretary/Treasurer must be notified by November 1 of each year of the Directors for the upcoming year. If no notification is received, the current Directors will be carried forward for a period not to exceed twelve (12) months. In the event there are no new Directors elected and reported as set forth in this section, the local association will be represented only by their President. The Secretary/Treasurer must be notified thirty (30) days prior to a Board of Directors meeting of any changes or additions in Directors.

Section 4. Vacancies - A vacancy occurring on the Board of Directors shall be filled in the same manner as the original appointment.

NAHB Membership Summary- August 31, 2013 - Builders Only						
Assn #	Association Name	# Builders		Assn #	Association Name	# Builders
3400	NCHBA	2		3452	Moore County	81
3403	Union County	47		3453	Wilkes County	25
3404	Appalachian	24		3454	Northeastern NC	46
3405	Asheville	174		3455	Raleigh/Wake County	473
3406	Yadkin Valley	36		3456	Richmond County (*Chapter)	22
3407	Asheboro-Randolph County	23		3457	Roanoke Valley (*Chapter)	15
3408	Ashe County	29		3458	Robeson County	36
3409	Harnett County	25		3459	Rockingham County	8
3410	Alamance/Caswell (Burlington)	62		3461	Rocky Mount	38
3412	Caldwell County	26		3462	Rutherford County	22
3413	Cabarrus County	46		3463	Sanford	20
3414	Carteret County	87		3464	Roxboro	11
3415	Charlotte	258		3465	Martin County	20
3417	Cleveland County	14		3466	Salisbury	36
3418	Craven & Pamlico Counties	75		3467	Columbus County (*Chapter)	13
3420	Durham/Orange/Chatham	197		3468	Iredell County	21
3425	Fayetteville	139		3469	Surry County	19
3427	Davidson County	50		3470	Western Piedmont	24
3430	Gaston County	27		3471	Wilmington	233
3431	McDowell County	21		3472	Johnston County	90
3432	Hendersonville	65		3474	Jackson County	27
3433	Hickory	41		3476	Winston Salem	134
3435	Haywood County	39		3477	Scotland County (*Chapter)	7
3436	Wayne County	43		3480	High Country	91
3437	Franklin County	27		3481	Wilson	26
3438	Greenville	70		3482	Macon County (*Chapter)	32
3440	Greensboro	168		3483	High Point	29
3443	Brunswick County	108		3488	Transylvania County	25
3445	Onslow County	84		3489	Outer Banks	112
3446	Alleghany County (*Chapter)	9		3491	Roanoke/Chowan (*Chapter)	2
3447	Vance/Granville	23		3495	Lake Norman	94
3449	Lincoln County	32		3496	Sampson County	7
3450	Kinston	12			Total Builder Membership	3,952
3451	Davie County	30				
	*Chapters do not qualify for State directors per NCHBA Bylaws - Article III, Section 2B.					

**REPORTING FORM for the 2014 LOCAL HBA PRESIDENT
& EXECUTIVE OFFICER/ELECTED SECRETARY**

Please provide the North Carolina Home Builders Association with the name and contact information for your 2014 Local HBA President and Executive Officer/Elected Secretary.

The HBA of _____ **Local No.** _____ **Region** _____

2014 LOCAL HBA PRESIDENT

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

E-mail (REQUIRED): _____

HBA Website: _____

2014 EXECUTIVE OFFICER/ELECTED SECRETARY

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

E-mail (REQUIRED): _____

HBA Website: _____

(Check One)

☐ Executive Officer

☐ Elected Secretary

2014 MEETING PLACE AND DATE

Date (i.e. first Monday of each month): _____

Place: _____ Time: _____

Annual dues (including local, state and national): \$ _____

RETURN BY DECEMBER 27, 2013 TO:

MAIL:

FAX:

EMAIL:

NCHBA, P. O. Box 99090, Raleigh, NC 27624

(919) 676-0402

tgarrett@nchba.org

LOCAL HBA REPRESENTATIVES FORM 2014 NCHBA COMMITTEES

The HBA of _____ Local No. _____ Region _____
appoints the following as their representatives to serve on the appropriate 2014 NCHBA Committees
or Board of Trustees:

PRINT or TYPE

2014 Representative, Membership Committee Chairperson

This person will be your local HBA's representative on the NCHBA membership committee (typically the member who chairs your local membership committee or serves as your local membership point person). He/she should be committed to attending NCHBA's quarterly membership committee meetings, willing to participate in committee discussions and willing to share ideas on membership topics from that discussion with his/her local association.

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

E-mail (required): _____

2014 Representative, Associate Members Committee Chairperson

This person will be your local HBA's representative on the NCHBA Associate Members Committee (typically the member who chairs your local Associate Members Committee or someone willing to attend the state meetings and represent your Local HBA). As the Associate Members Representative you will bring ideas from your local association to share with others from across the state on topics such as - what is happening in your area, how your local is doing business with a member, ideas for surviving and just general networking. You are encouraged to attend the three quarterly meetings, participate in the Associate Members Committee discussions and share the information learned with your local association.

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

E-mail (required): _____

The HBA of _____ Local No. _____ Region _____

What is a NC BUILD-PAC Trustee?

Each local association has a trustee who sits on the NC BUILD-PAC Board of Trustees. This Board approves contributions given to candidates for statewide office and the NC General Assembly.



How/When does a Trustee get nominated?

Each year around November, each local EO receives a memo with a nomination form to pick their Local Officers, State Directors, Committee Chairpersons, President and NC BUILD-PAC Trustee. This form is sent back to NCHBA and registered in our database until the new nominations are sent the following year. Trustees are typically appointed by the local HBA President to serve for that year.

Who makes a good Trustee?

When appointing a trustee you should choose a person who has an interest in state and local politics, is an active member of your association, a NC BUILD-PAC contributor, someone who is able to attend NC BUILD-PAC Board of Trustee's meetings and who is not afraid to ask for money! This does not mean they have to follow what is happening with every candidate in every election or even understand all aspects of politics, but just have the desire to learn or become more involved.

What does a Trustee do?

NC BUILD-PAC Trustees should be available to attend quarterly meetings and special meetings prior to primary and general elections. This is so your Trustee can recommend and relay information about candidates in their area so the NC BUILD-PAC Board of Trustee's can make an informed decision. It is also crucial for the Trustee to relay any important information back to their EO and local association.

The Trustee will also receive the monthly reports with the local reserve amounts and funds raised by their association. It is their job to educate members about the importance of NC BUILD-PAC and why it is significant to our success as an industry. The reports let them know where they stand each month compared to other associations and their goal progress.

2014 Trustee, BUILD-PAC Board of Trustees

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

E-mail (required): _____

RETURN BY DECEMBER 27, 2013:

NCHBA, P. O. Box 99090, Raleigh, NC 27624

Fax to:

(919) 676-0402

Email to:

tgarrett@nchba.org

NCHBA STATE DIRECTORS & ALTERNATE DIRECTORS REPORTING FORM

The HBA of _____ Local No. _____ Region _____
has elected State Directors and Alternate State Directors for 2014 as follows:

**** See attached Membership Summary and Article VII, Section 2 of NCHBA Bylaws to determine the number of State Directors entitled to serve on the NCHBA Board of Directors. ****

Do NOT list your local president on this form.

Please TYPE or PRINT.

2014 Directors

1. _____
Name

Company

Address

City State Zip

Work# Cell#

E-mail Address (REQUIRED)
2. _____
Name

Company

Address

City State Zip

Work# Cell#

E-mail Address (REQUIRED)
3. _____
Name

Company

Address

City State Zip

Work# Cell#

E-mail Address (REQUIRED)

2014 Alternate Directors

1. _____
Name

Company

Address

City State Zip

Work# Cell#

E-mail Address (REQUIRED)
2. _____
Name

Company

Address

City State Zip

Work# Cell#

E-mail Address (REQUIRED)
3. _____
Name

Company

Address

City State Zip

Work# Cell#

E-mail Address (REQUIRED)

Return by December 27, 2013 to:

North Carolina Home Builders Association
P. O. Box 99090, Raleigh, NC 27624

Fax to: (919) 676-0402
Email to: tgarrett@nchba.org